

# SOUTH ELGIN HIGH SCHOOL FUNDRAISING PROPOSAL FORM

Prior approval from John O'Brien in the Athletic/Activities Office is necessary for all fundraising events. Fundraising events may not be conducted during lunch periods without specific approval.

DATE: \_\_\_\_\_

NAME OF ACTIVITY GROUP: \_\_\_\_\_

SPONSOR NAME: \_\_\_\_\_

BOOSTER ACTIVITY GROUP: YES/NO

If yes, all monies must be submitted to the Booster Foundation Treasurer and any checks should be made payable to "SEHS Boosters".

INDEPENDENT ACTIVITY GROUP: YES/NO

If yes, all monies must be submitted to the SEHS Treasurer's Office. Therefore, you must have an account set up for your activity group. Any checks should be made payable to "SEHS".

DESCRIPTION OF PROPOSED FUNDRAISING EVENT: \_\_\_\_\_

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DATE(S) OF FUNDRAISING EVENT: \_\_\_\_\_ to \_\_\_\_\_

COMPANY/ORGANIZATION (IF ANY) THAT FUNDRAISING EVENT IS COORDINATED WITH  
(ex. Kathryn Brach Chocolates): \_\_\_\_\_

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SPONSOR SIGNATURE: \_\_\_\_\_

DATE SUBMITTED: \_\_\_\_\_

APPROVAL SIGNATURE: \_\_\_\_\_

John O'Brien, Activity Director, SEHS

DATE OF APPROVAL: \_\_\_\_\_

DATE COPIES GIVEN TO SEHS TREASURER OR BOOSTER TREASURER: \_\_\_\_\_